

## YOUTH GENERAL ASSEMBLY

# YOUTH GENERAL ASSEMBLY CONSTITUTION & BYLAWS

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Youth General Assembly is an autonomous assembly that has been formed in order to provide a credible platform that instigates a true sense of policy & strategy making, equitable administration and non-customary legislative, public speaking and social issues by empowering enthusiasm in youth for being the future ambassadors and democrats.

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### **YGA Constitution**

#### Article 1 — Definitions

- 1. YGA: Youth General Assembly
- 2. Member: A member of the organization
- 3. CC: Central Committee
- 4. WC: Working Committee
- 5. JC: Joint Committee
- 6. Year: The 12-month period that begins on 5 January

#### Article 2 — Name

The name of this organization shall be Youth General Assembly.

#### Article 3 — Languages

The working languages shall be English and Urdu.

#### <u>Article 4 — Purpose</u>

We work to improve the socio-political system of Pakistan by developing passion in youth to observe and practice politics and governance in the environment where each social class have equal opportunities in becoming part of the political system of the country, this will provide opportunities to youth for taking part in policy development.

#### <u>Article 5 — Membership</u>

Eligible members should be students and young professionals of good character and leadership potential aged 16 to 28.

The method of admitting new members to this organization, as provided in the bylaws, shall be determined by this organization in consultation with the council.

Membership shall automatically terminate (a) upon reaching 29 years of age, without contradicting regulations and policies established by the authorities; or (b) upon failure to meet attendance requirements unless excused by the council of this organization for good and sufficient reason.

Membership may be terminated for cause, as determined by this organization by a vote of not less than 2/3 of all the members in good standing.

#### <u> Article 6 — Meetings</u>

The organization shall meet as provided in the bylaws, at a time and place suited to the convenience of the members.

Attendance may be in person, through online meetings, or using online connections for members whose attendance otherwise would be precluded.

The council shall meet as provided in the bylaws.

Meetings of the organization and of the council may be cancelled during holiday or vacation periods at the discretion of the council.

#### Article 7 — Committees

The president, with the approval of the council, may appoint standing or special committees as necessary or convenient for the administration of the organization, citing their duties at the time of appointment. All special committees shall lapse upon the completion of their duties or upon discharge by the president.

#### Article 8 — Council

The governing board of this organization shall be council composed of the president, vice presidents, general secretary, joint secretary, information secretary, treasurer, and additional leadership whose number shall be determined by this organization, all to be elected from among the members in good standing. All decisions, policies, and actions of the council and of the organization shall be subject to the provisions of this constitution and policy established by the Youth General Assembly.

The council shall have general control over all leadership and committees and may, for good cause, declare any office vacant.

Elections of the council shall be held annually by methods compatible with local customs and procedures, as provided in the bylaws, but in no case shall more than a simple majority of the members present and in good standing be required for elections.

The term of office of all leadership and council shall be one year unless a shorter term is provided in the bylaws.

#### Article 9 — Activities and Projects

This organization shall be responsible for planning, organizing, financing, and conducting its own activities and shall itself supply money and creative imagination necessary thereto, except in the case of joint projects or activities undertaken in cooperation with other organizations, such responsibility shall be shared with such other organization(s).

It is the responsibility of the organization to raise the funds necessary to carry out its program. All funds raised for service projects must be expended for that purpose.

#### Article 10 — Fees and Dues

All members must pay identification card fee Rs. 1000 to "YGA Bank Accounts", set by the council, for new or reinstated members. The chapters will submit half of the amount Rs. 500 to the "YGA Bank Accounts". Per month subscription shall be Rs. 200 for all members. Moreover, the chapters shall be using this amount in their own cities.

Fees, dues, or assessments on the membership of the organization may be levied for the purpose of meeting the administrative costs of the organization. Funds for activities and projects undertaken by the organization shall be raised apart from such fees, dues, or assessments and shall be placed into the account. A thorough audit by a qualified person shall be made once each year of all the chapter's financial transactions.

Youth General Assembly should establish financial guidelines to ensure that all funds are managed in a responsible and transparent manner, including all monies collected to support service projects, consistent with laws and banking regulations in the country, including plans for disbursement of funds should the chapter disband or be terminated.

#### Article 11 — Acceptance of Constitution and Bylaws

Every member of the Youth General Assembly, by acceptance of membership, thereby accepts the principles of YGA as expressed in its purpose and agrees to comply with the constitution and bylaws of this organization, and on these conditions alone is entitled to the privileges of the organization. No member shall be absolved from the observance of the constitution and bylaws on the plea that a copy of them has not been received.

#### Article 12 — Interpretation

Throughout this constitution and the of YGA, and the constitution the following rules of construction shall apply: The words "shall," is," and "are" are mandatory, and the words "may" and "should" are permissive. Pronouns of either the masculine or feminine gender shall include the other gender. The terminology "mail," mailing and "ballot-by-mail" will include the utilization of electronic mail (e-mail) and internet technology to reduce costs and increase responsiveness.

This constitution may be amended only by a two-thirds vote of those present and voting in the board. Amendments to this constitution may be proposed only by the board.

#### **Article 13 Amendments**

This constitution may be amended only by a two-thirds vote of those present and voting in the council on legislation. Amendments to this constitution may be proposed only by the governing board in accordance with the procedures contained in the bylaws.

[END]

## YGA Bylaws

#### Article 1 — Definitions

- 1. YGA: Youth General Assembly
- 2. Member: A member of the organization
- 3. Board: The Advisory Board
- 4. Council: The Council
- 5. CC: Central Committee
- 6. WC: Working Committee
- 7. JC: Joint Committee
- 8. Year: The 12-month period that begins on 5 January

#### Article 2 — Elections and Terms of Leadership

The election for the offices of president, vice presidents, general secretary, joint secretary, information secretary and treasurer shall be held annually. Those elected shall take office on 5 January.

One month before elections, nominations for president, vice presidents, general secretary, joint secretary, information secretary, treasurer and any open leadership positions may be presented in writing, from the floor, or both. Those candidates receiving a majority of the votes of the members present and in good standing shall be elected.

If any leadership or council member vacates a position, the remaining members of the council will appoint a replacement for the remainder of the term.

#### Article 3 — Duties of Leadership

1. The president presides at all meetings of the organization and the council. The president, with the approval of the board, appoints all standing and special committees and fills vacancies in the council by appointment until the next regular election of the organization.

2. The vice president succeeds the office of president in the event of the removal of the latter for whatever cause, and, in the absence of the president, presides at all meetings of the organization and of the board.

3. The secretary maintains all organization records, records minutes of all the meetings of the organization and of the council, and provides copies of such to council upon request.

4. The treasurer oversees all funds and provides an annual accounting of them. The treasurer shall make all disbursements under procedures determined by the board. The treasurer shall make all records available for inspection by any member upon request.

5. The council shall be the governing board of the organization, as provided in the constitution. It shall make an annual report to the organization to apprise all members of the YGA's operations. It shall hold regularly scheduled meetings, which shall be open to the attendance of any organization member in good standing. Members attending such meetings, however, shall not address the meeting except with the permission of the council.

#### Article 4 — Committees

The president, with the approval of the council, may appoint the standing committees, additional committees, or special committees as necessary or convenient for the administration of the organization, citing their duties at the time of appointment.

1. <u>Community service:</u> This committee shall identify in order to plan and implement at least one activity or service project annually designed to create sustainable change that directly benefits the local or national community.

4. <u>Finance:</u> This committee shall devise ways to finance any and all activities requiring funds, in cooperation with the appropriate committee.

5. <u>Membership:</u> This committee shall be responsible for tracking attendance, developing membership, coordinating public relations, and other matters as appropriate.

#### <u> Article 5 — Meetings</u>

An annual meeting of this organization governing board and the council is held no later than 20 December each year for the purpose of discussing plans and objectives for the upcoming year, and reaffirming the responsibilities and commitment of the relationship.

Each member of this organization shall attend at least 75% of this YGA's regularly scheduled meetings.

Any member absents from a regularly scheduled meeting of the organization may make up for an absence in any of the following ways be made up as follows:

- a) attend and participate in YGA service project or activity
- b) attend a training seminar or other meeting authorized by the council.

4. A majority of the members in good standing shall constitute a quorum at any regular or special meeting. Any four members of the council, one of whom must be the president or vice president, shall constitute a quorum at any meeting of the council.

#### Article 6 — Fees and Dues

1. The admission for the new members shall be regularly. Annual dues shall be Rs. 1000 and monthly subscription shall be Rs. 200 per member.

2. All fees and dues must be paid before a member will be considered in good standing.

#### Article 7 — Method of Admitting Members

1. A member may propose a candidate, a prospective member may make a request, or another chapter may propose one of its transferring or former members to join this organization.

2. The council should approve or reject a candidate's membership within 7 days and notify the candidate of its decision.

#### Article 8 — Amendments

These bylaws may be amended only by a majority of those voting at the board meetings provided in section.

#### [END]



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